

# ESCUELA CARACOL

San Marcos La Laguna • Sololá • Guatemala • [www.EscuelaCaracol.org](http://www.EscuelaCaracol.org) • [info@escuelacaracol.org](mailto:info@escuelacaracol.org) • 5883-1609

## GENERAL FAMILY INFORMATION

### INFO ABOUT THE CHILD:

Complete Name: \_\_\_\_\_

Male or Female: \_\_\_\_\_

Age: \_\_\_\_\_

Birth date (day/month/year): \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Languages (maternal first): \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

Allergies or Diet Restrictions: \_\_\_\_\_

### INFO ABOUT THE FAMILY:

Mother's Name: \_\_\_\_\_

Mother's Work: \_\_\_\_\_

Mother's Cédula/Passport (number & country): \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Work: \_\_\_\_\_

Father's Cédula/Passport (number & country): \_\_\_\_\_

Other children in family (name & age): \_\_\_\_\_

Siblings at Caracol: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone numbers: \_\_\_\_\_

Email(s): \_\_\_\_\_

### CONTACTS IN CASE OF EMERGENCY:

1. Name: \_\_\_\_\_  
Relation: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Relation: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_

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## INSCRIPTION FORM

**Inscription for:** \_\_\_ *KinderCaracol* (preprimaria) \_\_\_ Primary Classes

Name of Child: \_\_\_\_\_

1. Describe briefly why you want your child to be a part of Escuela Caracol:

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2. Why do you feel that your child and *Escuela Caracol* are a good combination?

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3. Narrate briefly the biography of your child, including important events in his/her development. For example, if you have moved between houses, family status (separation, divorce, etc.).

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4. Describe a normal weekday in the life of your child. When does s/he wake up, go to sleep, favorite foods, rituals s/he has, what s/he likes and dislikes, extracurricular activities? Does s/he watch television or use the computer, video games, etc.? How much time is spent in these activities?

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5. Tell us how your family spends a weekend. What activities do you like to do? How does the typical weekday routine vary (activities or entertainment)?

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# ESCUELA CARACOL

## CONTRACT AGREEMENT

By signing below, I agree to the enrollment of my child, \_\_\_\_\_, in *Escuela Caracol*, located in San Marcos La Laguna, Sololá. I understand that, through my child's enrollment, my entire family is entering into a community of learning based on the philosophy of Waldorf education. As a parent I commit to be an active member in this educational community, and I agree to take a keen interest in my child's work and development, to contribute to school activities, to attend all school meetings, to meet with my child's teacher on a regular basis, and to encourage the school's values in my own home. The values of the school include family and community life, nature, creativity, a healthy unfolding of childhood, age-appropriate use of media and technology, and a focus on human wholeness in mind, body, emotions and spirit.

As a reflection of these values, I agree to limit my child's television viewing to the weekends only and maintain an early bedtime. In addition, I will encourage my child to engage in play that promotes cooperation, imagination and a respect for nature and all forms of life.

I understand that the teachers of *Escuela Caracol* will be responsible for the safety and wellbeing of my child from 8:15am until the end of the school day, 12:00pm for kindergarten and 2:30pm for the primary grades. Outside of these times, my child is my responsibility. I commit to drop off and pick up my child on time in accordance with this schedule as well as maintain regular attendance in accordance with the attendance policy outlined in the *Escuela Caracol* manual. I commit to advise the school as soon as possible in the case that my child will be absent from school. I recognize that students with 5 or more unexcused absences could risk losing their spot in the class.

My signature below also indicates that I understand the cost of enrollment, and I agree to make payments for the 2012 academic year according to the rates set out in the *Manual de Escuela Caracol*. I am enrolling my child at *Escuela Caracol* during the 2012 school year until (choose one):

- the end of the academic year.
- the date of \_\_\_\_\_.

My payments will be made in the following manner:

\_\_\_\_\_ payment(s) of \_\_\_\_\_. Other details: \_\_\_\_\_  
(number) (amount)

I promise to make my payments on time, and I understand that I could receive a fine for late payments. I understand that the first two weeks of a new student at *Escuela Caracol* are a trial period. During these first weeks, the school and the family also have the right to end the agreement for reasons of compatibility. During the trial, the school will refund any unused tuition payments, but there are no refunds for inscription fees. I understand that if I decide to withdraw my child from *Escuela Caracol* after the trial period but before the close of the term marked above, I am responsible to fulfill the remaining payments. I also understand that withdrawal of my child will not entitle me to any refund of payments made. The director may authorize exceptions to this policy in extenuating circumstances. Failure to follow this agreement could jeopardize my child's space in school.

\_\_\_\_\_  
Parent 1 Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent 2 Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joshua Wilson, Executive Director

\_\_\_\_\_  
Andrea Arrivillaga, Technical Director

\_\_\_\_\_  
Date